

NOTICE: On Thursday, December 14, 2023, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

**BETHANY CITY COUNCIL MEETING**

**BETHANY CITY HALL**

**TUESDAY, DECEMBER 19, 2023**

**6:30 P.M.**

MEMBERS PRESENT:	Nikki Lloyd	Mayor
	Jeff Knapp	Vice- Mayor
	Brian Magirowsky	Council Member
	Chris Powell	Council Member
	Kathy Larsen	Council Member
MEMBERS ABSENT:	Marilyn McPhail	Council Member
	Ken Smart	Council Member
	Peter Plank	Council Member
	Steve Palmer	Council Member
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Jon Wolff	Municipal Finance Svc.
	(See Roster)	

**ITEM NO. 1** on the agenda Mayor **CALL TO ORDER.**

Mayor Lloyd called the Bethany City Council meeting to order at 6:30 P.M.

**ITEM NO. 2** on the agenda was **INVOCATION AND FLAG SALUTE.**

The Invocation was given by Council Member Knapp.

The Flag Salute was conducted by Council Member Magirowsky.

**ITEM NO. 3** on the agenda was **CONSENT DOCKET:**

- A. **APPROVAL OF MINUTES FROM DECEMBER 5, 2023, REGULAR MEETING.**
- B. **APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Council Member Magirowsky, seconded by Council Larsen to approve the consent docket. Yes votes: Lloyd, Larsen, Magirowsky, Powell, Knapp. No votes: None. Motion approved.

**ITEM NO. 4** on the agenda was **PUBLIC COMMENT - ANY PERSON WISHING TO ADDRESS THE COUNCIL DURING PUBLIC COMMENT SHALL GIVE THEIR NAME, ADDRESS, AND CITY OF RESIDENCE TO THE CITY CLERK FOR THE RECORDS PRIOR TO THE START OF THE MEETING. (PER CHAPTER 30 OF THE BETHANY CODE OF ORDINANCES, THERE IS A FIVE-MINUTE LIMIT, AND NO ACTION OR DISCUSSION SHALL TAKE PLACE. ALL REMARKS SHALL BE ADDRESSED TO THE COUNCIL AS A BODY, AND NOT TO ANY MEMBER THEREOF.)**

None

**ITEM NO. 5** on the agenda was **CONSIDERATION, DISCUSSION, AND POSSIBLE ADOPTION OF RESOLUTION NO. 1685, A RESOLUTION OF THE CITY OF BETHANY, OKLAHOMA (THE "CITY") APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY (THE "AUTHORITY") ISSUING ITS UTILITY SYSTEM REVENUE NOTE, SERIES 2023 (THE "NOTE"); PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE INDENTURE AUTHORIZING THE ISSUANCE OF THE NOTE; WAIVING COMPETITIVE BIDDING WITH RESPECT TO THE SALE OF THE NOTE AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF THE NOTE; AUTHORIZING AND DIRECTING THE EXECUTION OF ALL DOCUMENTS RELATING TO THE TRANSACTION; AND CONTAINING OTHER PROVISIONS RELATING THERETO. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Council Member Magirowsky, seconded by Council Member Powell to hear the item and table to the next meeting. Yes votes: Knapp, Larsen, Lloyd, Magirowsky, Powell. No votes: None. Motion approved.

City Manager Gray informed the council that the City of Warr Acres approved the loan at their December 12<sup>th</sup> meeting. To obtain the loan each entity must approve the Resolution to incur indebtedness. She also explained that the City in no way is obligated to repay the indebtedness as it will be repaid from the rates and charges collected from customers of both Warr Acres and Bethany.

Jon Wolffe explained that this loan would be to improve short term needs on equipment at the wastewater plant therefore, this would be a short 15-year loan at 4.77% from F&M Bank in Guthrie. There was discussion on if the rate would be held until the next meeting. Mr. Wolff confirmed that the bank would hold the rate until the first meeting of the new year.

**ITEM NO. 6** on the agenda **CONSIDERATION AND POSSIBLE APPROVAL TO ADVERTISE FOR BIDS FOR A SIDE LOADER SANITATION TRUCK AS APPROVED IN THE FY2024 BUDGET. (ELIZABETH GRAY, CITY MANAGER)**

City Manager Gray reported that the purchase of a sanitation truck for \$368,000 was approved in the FY 2024 Capital Improvement Budget. State Contract Pricing has yet to be approved and adopted by the Oklahoma Office of Management & Enterprise Services after the previous contract expired in August 2023. Vendors are also stating that the wait time after a truck order is placed could be up to 1.5 years. Staff would like to make available a bid package to seek best pricing and delivery expectations from industry vendors as we await State Contract Pricing to be approved and adopted.

A motion was made by Council Member Magirowsky, seconded by Council Member Larsen to approve advertising for bids for a Side Loader Sanitation Truck. Yes votes: Knapp, Larsen, Lloyd, Magirowsky, Powell. No votes: None. Motion approved.

**ITEM NO. 7** on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL TO ADVERTISE FOR BIDS FOR WATER METER AUTOMATION IMPROVEMENTS OKLAHOMA COUNTY ARPA FUNDS. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Council Member Magirowsky, seconded by Council Member Larsen to approve advertising for bids for Water Meter Automation Improvements Oklahoma County ARPA Funds. Yes votes: Knapp, Larsen, Lloyd, Magirowsky, Powell. No votes: None. Motion approved.

**ITEM NO. 8** on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS “MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA”)**.

None

**ITEM NO. 9** on the agenda was the **CITY ATTORNEY’S REPORT.**

Attorney Jones gave a quick overview of his last two weeks of work for the city.

**ITEM NO. 10** on the agenda was the **CITY MANAGER’S REPORT.**

City Manager Gray reported the following:

City Offices will be closed for Christmas, Monday, December 25<sup>th</sup> and Tuesday, December 26<sup>th</sup>. Trash makeup day for Monday will be Wednesday December 27<sup>th</sup>. Trash services will run as usual on Tuesday, December 26<sup>th</sup>.

City Offices will be closed on Monday, January 1<sup>st</sup>. Trash makeup day will be Wednesday, January 3<sup>rd</sup>.

April 8<sup>th</sup> will be the next Big Trash and will begin on the North side of town.

The City has been made aware of a solicitor going door-to-door under the guise of helping citizens with their water bills. This is a scam. Please do not show your water bills, or any other bills, with solicitors. If you have had contact with this solicitor, monitor your credit and debit card accounts, and report any suspicious account activity to your bank or credit card company, and file a report with the Bethany Police Department.

You may still pay your bill online, or at city hall with customer service, the available night drop box, or at one of the many kiosks in town. You can also sign up for auto draft for payment.

You may still pay your bill online, or at city hall with customer service, the available night drop box, or at one of the many kiosks in town. You can also sign up for auto draft for payment.

Water rates will increase on January 1<sup>st</sup>. For more information see the city website, social media, or the November newsletter.

As requested at the last council meeting, I am reporting on the meeting held with staff regarding the Independence Day Parade and Fireworks event to be held on July 4, 2024. The City Manager and all department heads met on December 6 to start the planning process for the 2024. The following items were discussed:

- The parade theme will be WW II – The Greatest Generation
- The event will be held on Thursday, July 4.
- Department heads and staff will be involved and onsite the day of the event.
- We are on the calendar with the fireworks company for the evening of July 4, 2024.
- Staff is obtaining quotes for various operational items such as porta johns, parking attendants, Action Safety, and lighting
- Staff is putting together parade applications to send out and will be contacting local organizations.

- Staff will create the parade lineup for the day and get that information out to participants.
- Staff will create a volunteer signup document that can be completed online and shared via social media.
- The staff group will convene after the first of the year for updates and budgeting.
- Costs will be included in the FY 25 budget preparations

**ITEM NO. 11** on the agenda was **COUNCIL MEMBERS' ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

Each Council Member was given the opportunity to comment.

**ITEM NO. 12** on the agenda was **ADJOURN UNTIL JANUARY 2, 2024.**

Mayor Lloyd adjourned the Bethany City Council meeting at 6:57 P.M.

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MAYOR

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CITY CLERK

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## **BETHANY PUBLIC WORKS AUTHORITY MEETING**

### **BETHANY CITY HALL**

**TUESDAY, DECEMBER 19, 2023**

**6:30 P.M.**

<b>MEMBERS PRESENT:</b>	Nikki Lloyd Jeff Knapp Chris Powell Kathy Larsen Brian Magirowsky	Chairman Vice-Chairman Trustee Trustee Trustee
<b>MEMBERS ABSENT:</b>	Peter Plank Steve Palmer Ken Smart Marilyn McPhail	Trustee Trustee Trustee Trustee
<b>OTHERS PRESENT:</b>	Elizabeth Gray Ray Jones Michael Vaughn Lesa LaMar Jon Wolff (See Roster)	City Manager City Attorney City Clerk/Treasurer Deputy City Clerk Municipal Finance Svc.

Chairman Lloyd called the Bethany Public Works Authority meeting to order at 6:57 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM DECEMBER 5, 2023, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

Motion was made by Trustee Magirowsky, seconded by Trustee Larsen to approve the Consent Docket. Yes Votes: Larsen, Magirowsky, Powell, Lloyd, Knapp. No Votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL TO ADVERTISE FOR BIDS FOR WATER METER AUTOMATION IMPROVEMENTS OKLAHOMA COUNTY ARPA FUNDS. (ELIZABETH GRAY, CITY MANAGER)**

A motion was made by Trustee Magirowsky, seconded by Trustee Larsen to approve advertising for bids for Water Meter Automation Improvements Oklahoma County ARPA Funds. Yes votes: Knapp, Larsen, Lloyd, Magirowsky, Powell. No votes: None. Motion approved

**ITEM NO. 3** on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

**ITEM NO. 4** on the agenda was **ADJOURN UNTIL JANUARY 2, 2024.**

Chairman Lloyd adjourned the Bethany Public Works meeting at 6:58 P.M. until January 2, 2024.

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CHAIRMAN

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SECRETARY

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## **BETHANY HOSPITAL TRUST MEETING**

### **BETHANY CITY HALL**

**TUESDAY, DECEMBER 19, 2023**

**6:30 P.M.**

<b>MEMBERS PRESENT:</b>	Nikki Lloyd	Chairman
	Jeff Knapp	Vice-Chairman
	Chris Powell	Trustee
	Kathy Larsen	Trustee
	Brian Magirowsky	Trustee
<b>MEMBERS ABSENT:</b>	Peter Plank	Trustee
	Steve Palmer	Trustee
	Ken Smart	Trustee
	Marilyn McPhail	Trustee
<b>OTHERS PRESENT:</b>	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Jon Wolff	Municipal Finance Svc.
	(See Roster)	

Chairman Lloyd called the Bethany Hospital Trust meeting to order at 6:58 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

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- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Trustee Magirowsky, seconded by Trustee

Larsen to approve the Consent Docket. Yes Votes: Larsen, Powell, Magirowsky, Lloyd, Knapp. No Votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

**ITEM NO. 3** on the agenda was **ADJOURN UNTIL JANUARY 2, 2024**.

Chairman Lloyd adjourned the Bethany Hospital Trust meeting at 6:58 P.M. until January 2, 2024.

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CHAIRMAN

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SECRETARY

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**BETHANY DEVELOPMENT AUTHORITY**

**BETHANY CITY HALL**

**TUESDAY, DECEMBER 19, 2023**

**6:30 P.M.**

MEMBERS PRESENT:	Nikki Lloyd	Chairman
	Jeff Knapp	Vice-Chairman
	Chris Powell	Trustee
	Kathy Larsen	Trustee
	Brian Magirowsky	Trustee
MEMBERS ABSENT:	Ken Smart	Trustee
	Marilyn McPhail	Trustee
	Peter Plank	Trustee
	Steve Palmer	Trustee
OTHERS PRESENT:	Elizabeth Gray	City Manager
	Ray Jones	City Attorney
	Michael Vaughn	City Clerk/Treasurer
	Lesa LaMar	Deputy City Clerk
	Jon Wolff	Municipal Finance Svc.
	(See Roster)	

Chairman Lloyd called the Bethany Development Authority meeting to order at 6:58 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM DECEMBER 5, 2023, REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS.**

A motion was made by Trustee Magirowsky, seconded by Trustee

Larsen to approve the Consent Docket. Yes votes: Larsen, Lloyd, Magirowsky, Powell, Knapp. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **NEW BUSINESS (AS DEFINED BY THE OKLAHOMA OPEN MEETING ACT § 311 (A) (9) AS "MATTERS NOT KNOWN ABOUT OR WHICH COULD NOT HAVE REASONABLY BEEN FORESEEN PRIOR TO THE TIME OF POSTING THE AGENDA")**.

None

**ITEM NO. 3** on the agenda was **ADJOURN UNTIL JANUARY 2, 2024**.

Chairman Lloyd adjourned the Bethany Development Authority meeting at 6:59 P.M. until January 2, 2024.

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CHAIRMAN

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SECRETARY